

RESIDENTIAL TENANCY APPLICATION FORM

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Collingwood
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YORKSHIRE
PROPERTY

A. RENTAL PROPERTY DETAILS

1. AGENT / CONSULTANT

2. FULL ADDRESS OF PROPERTY

Is there another property you would like to rent through Yorkshire Property as a second preference? (insert below if applicable)

3. SECOND PREFERENCE

4. PREFERRED COMMENCEMENT Day Month Year 5. PREFERRED LEASE TERM Year Months

6. RENTAL AMOUNT PER WEEK \$ 7. Do you accept the property in its current condition? Yes No

B. APPLICANT DETAILS

Note: Every adult applying for this property must individually complete a separate application

8. YOUR DETAILS Title Mr Mrs Ms Miss Dr Other:

First Name/s Last Name

Full Address

Home Phone Mobile Phone Work Phone

Email Address

Date of Birth Driver's Licence No. Licence Expiry Licence State

Vehicle / Motor Bike / Boat / Trailer Registration Numbers & Model

Passport No. Passport Country Passport Expiry

If applicable - Pension No. Pension Type

9. IDENTIFICATION

Please provide us with at least 100 Points of identification (attach copies). Original ID used to prepare application must be sighted at the time of signing leases. This is mandatory, other genuine identification is accepted - call us for more details.

Driver's Licence = 25 points Passport = 25 points Proof of Age Card = 25 points
Utilities/Mobile Phone Account = 20 points Bank Statement = 20 points Student ID Card = 25 points
Medicare Card = 20 points Concession / Pension Card = 15 points Payslips = 10 points

10. OTHER APPLICANT NAMES (full name of all adults to reside at the property must be listed here, seperated by commas)

11. NUMBER OF PEOPLE TO OCCUPY THE PROPERTY Adults Children Ages of children (if applicable)

12. PETS Yes No Number of Pets Inside Outside Note: Owners have the right to reject pets.

Type / Breed/s Council Registration Number/s

C. UTILITY CONNECTIONS



Let **On The Move** reduce your stress and save you time by arranging your utility connections at the property... at no extra cost! We will contact you within 2 hours to confirm.

ELECTRICITY, GAS, TELEPHONE, INTERNET, PAY TV, TENANCY INSURANCE

Ph: 1300 850 360 Fax: 1300 661 160 Email: sales@onthemove.com.au

Terms & Conditions - You are consenting to On The Move contacting you to arrange your services. On The Move may need to disclose personal information to utility companies to arrange your services. Please see On The Move's Privacy Policy at www.onthemove.com.au. On The Move and your Agent may receive a benefit for arranging your services. On The Move and your Agent do not accept responsibility for any delay or failure to connect your services. Standard connection fees and bonds may apply.

No, I will connect the required utilities on my own accord but acknowledge that if the property has a separate water meter, my contact details must be given to the relevant water provider, who will read the meter and commence billing.

D. EXECUTION, DECLARATION AND DATABASE NOTIFICATION

Please note: Your application will not be processed unless you have inspected the property, completed this application form in full, provided copies of your proof of identity and confirmed that you have read and accepted the terms and conditions by signing this document in the space provided below.

TERMS AND CONDITIONS

- The information contained in this form is being collected by Yorkshire Property, and the various real estate agents, agent's representatives operating under the Yorkshire Property trademark so that we can consider your application to rent a property.
- It is a condition of this residential tenancy application that you consent to the collection and use of the information contained in this application in the manner outlined in our Privacy Policy.
- If you provide us with personal information of other parties (such as a joint tenant, an emergency contact or your referees) you must notify them that you have provided their personal information to Yorkshire Property and must make them aware of our terms and conditions contained herein and Privacy Policy.
- The applicant/s acknowledges that this is an application for lease of this property and that the application is subject to the owner's approval and the availability of the premises. No action will be taken against the owner / agent if the application is unsuccessful.
- The property is subject to its availability on the due date and no action shall be taken by the successful applicant/s against the landlord or the agent should the property not be available for occupation on the due date, for any reason.
- Should the owner/landlord accept this application, the applicant/s will be required to sign the tenancy agreement and pay the full bond within 24 hours of the application being approved.
- If approved, the successful applicant/s agree to pay the bond and the first month's rent by either bank cheque or money order.
- The owner reserves the right to withdraw acceptance and offer the property to other applicants until a tenancy agreement has been signed by all parties.
- The keys to the premises will not be made available until the day the tenancy commences.
- It is the responsibility of the applicant/s to check with the telephone provider before proceeding with the application to confirm the existence and status of landline telephone services at the property.
- The successful applicant/s will be responsible for the connection and payments of gas, electricity, telephone and water usage. Yorkshire Property partners provide a free optional utility connection service for tenants.
- The successful applicant/s will be responsible for ensuring the main switch is in the off position before power can be connected to the premises at the commencement of the tenancy.
- The premises are a "smoke free zone". Successful applicants will be required to agree that they, other occupants of the premises and/or guests will not smoke inside the premises.
- The tenancy will be otherwise governed in accordance with the terms of the tenancy agreement, when signed by all parties.

ACCEPTANCE OF TERMS OF TENANCY

I declare that:

- I have inspected the premises and accept the property in the condition as inspected;
- The information I have provided in my application is complete and accurate in all respects;
- I am not, and have never been, a bankrupt;
- I have been informed that Yorkshire Property may use the services of tenancy database operators set out below to check the tenancy history of applicants; National Tenancy Database - Ph 1300 563 826, www.ntd.net.au
TICA - Ph 1902 220 346, www.tica.com.au
- I authorise Yorkshire Property, its authorised agents and staff to use and / or disclose my personal information for the following primary purposes:
 - To undertake reference checks with referees, my employer, former employers, my current and former landlords and/or their agents and the operators of the National Tenancies Databases detailed above;
 - To enable owners of the premises to make a decision on my application;
 - To prepare the lease/tenancy documents;
 - To enable tradespeople/maintenance personnel to contact me, if required;
 - To lodge and/or transfer or claim against my bond held with the Bond Authority, as applicable;
 - To undertake and/or enforce legal process/decisions of a Tribunal/Court and/or Statutory Authority, where applicable;
 - To instruct collection agents or lawyers, where applicable;
 - To transfer water account details into my name.
- I consent to the storage of my personal information on Yorkshire Property's databases and am aware that my information may be used for the secondary purposes of providing me with information about other properties and services provided by Yorkshire Property and/or its business partners and for marketing, planning, product development, research and other commercial purposes;
- If I do not wish to receive marketing information or information about other products and services provided by Yorkshire Property and or its business partners, I will tick this box
- If I default under a rental agreement, I authorise Yorkshire Property to disclose details of any such default to the tenancy database operators National Tenancy Database and/or TICA and to landlords or agents for any properties I may apply for in the future, in accordance with Section 439 of the Residential Tenancies Act (1997);
- I understand that my personal information will otherwise be collected, held and disclosed in accordance with Yorkshire Property's Privacy Policy which sets out how to access or correct personal information and how to complain about the treatment of personal information held by Yorkshire Property.

EXECUTION

Full Name

Signature

Date

E. CURRENT RENTAL DETAILS

If you have not been a tenant in Australia please provide written details of where you have been and references (attached separately) to confirm your prior living arrangements.

13. WHAT IS YOUR CURRENT RESIDENTIAL ADDRESS?

14. HOW LONG HAVE YOU LIVED AT THIS ADDRESS? Years Months

15. WHY ARE YOU LEAVING THIS ADDRESS?

16. LANDLORD OR AGENT CONTACT DETAILS FOR THIS PROPERTY:

Agency Agent name Phone Weekly rent paid \$

Private Landlord Phone Weekly rent paid \$

F. RENTAL HISTORY

17. WHAT WAS YOUR RESIDENTIAL ADDRESS?

18. REASON FOR LEAVING

19. HOW LONG DID YOU LIVE AT THIS ADDRESS? Years Months

20. LANDLORD OR AGENT DETAILS FOR THIS PROPERTY: LANDLORD AGENT

Agency Contact name Phone Weekly rent paid \$

Was bond refunded in full? Yes No If not, why?

G. EMPLOYMENT HISTORY

If self employed go to Section H, or a student go to Section I

21. PLEASE PROVIDE YOUR CURRENT EMPLOYMENT DETAILS

Occupation Full time Part Time Casual

Employer Contact Name

Employer Address Office phone (landline)

Length of Employment Years Months Net Monthly Income \$

22. IF YOU HAVE BEEN EMPLOYED FOR LESS THAN 12 MONTHS WITH YOUR CURRENT EMPLOYER, PLEASE COMPLETE PREVIOUS EMPLOYER DETAILS

Go to question 23 if you have been employed for more than 12 months with current employer

Previous Employer Previous Occupation

Employer Address Office phone (landline)

Length of Employment Years Months Net Monthly Income \$

23. PLEASE PROVIDE DETAILS OF ANY ADDITIONAL INCOME/CENTRELINK PAYMENTS

Amount \$ per month Source of additional income

H. SELF EMPLOYED - COMPLETE SECTION BELOW

Business Name

Business Address

ABN Business Phone

Business Email Average Income Per Week \$

Accountant Accountant Phone

Solicitor Solicitor Phone

I. STUDENT - COMPLETE SECTION BELOW

Institution Name

Institution Address

Course Name Campus contact & phone

Course Length Course Year Student ID Number

Source of Income PARENTS SPONSORSHIP OTHER:

Income Per Week \$

PLEASE PROVIDE DETAILS OF YOUR PARENT / GUARDIAN BELOW

Name/s Phone Number/s

J. CONTACTS / REFERENCES

24. PLEASE PROVIDE A PROFESSIONAL CHARACTER REFERENCE

Full Name Relationship to you

Phone Number/s

25. PLEASE PROVIDE NEXT OF KIN DETAILS IN CASE OF EMERGENCY

Full Name Relationship to you

Phone Number/s

Address

K. HOW DID YOU FIND OUT ABOUT THE PROPERTY

SIGN BOARD LOCAL NEWSPAPER THE AGE REFERRAL

RELOCATION COMPANY INTERNET, website: OTHER:

ADDITIONAL NOTES

DECLARATION AND ACCEPTANCE

I confirm my acceptance of the terms and conditions of this tenancy as stipulated on page 2 of this application form.
I declare that all information I have provided in my application is complete and accurate in all respects.

Full Name

Signature Date